

## **Minutes of the Swimming New Zealand 125<sup>th</sup> Annual General Meeting**

*Sunday 27 September 2015 – 1:00 pm*

AUT Millennium  
Finish Line Conference Room  
17 Antares Place  
Mairangi Bay, Auckland

### **PRESENT**

#### ***Board***

Brent Layton (Chairman), Geoff Brown, Bruce Cotterill, Nick Tongue, Margaret McKee

#### ***Life Members***

John Mace (President), Don Stanley, Ross Bragg

#### ***Regional delegates***

Carlrine Gillespie (Northland), Willem Coetzee, (Auckland), Jeannie Sibun, (Counties Manukau), Bronwen Radford (Bay of Plenty), Keith Bone (Hawkes Bay / Poverty Bay), Simon Perry (Waikato), Claire Weir (Taranaki), Dianne Farmer (Manawatu), Mark Berge (Wellington), Stephen Fryer (Nelson/Marlborough), Wayne Rollinson (Canterbury/West Coast), Matthew Heaton (Otago), Fenton Herrick (Southland)

#### ***Guests***

Geoff Sibun, Joy McFayden, Lesley Huckins, Anna Tootill, Karen Nixon, Janice Rennell, Soaia O'Connell, Cherie McCleery, Alison Fitch, Gregor Ashby, Sandra Burrow (NZSCTA) and Brett Green

#### ***SNZ Staff***

Christian Renford (CEO), Lucinda du Plooy, Peter Carroll, Kent Stead, Katie Sadleir, Amanda White

### **1. INTRODUCTIONS**

John Mace (President) opened the 125<sup>th</sup> Annual General meeting and started with a welcome to all (regional delegates, observers, guests, the SNZ Board and SNZ Staff).

Christian Renford (CEO) then confirmed we have a quorum for the AGM.

Procedural rules were then stated and the Agenda for the meeting was explained.



## **APOLOGIES**

Apologies for being absent were received from Merle Johnson (Life Member), Norma Williams (Life Member), Enid Wordsworth (Life Member), Ron Clarke, Clive Power and Andy Harper.

*Moved by **Dianne Farmer (Manawatu)**, seconded by **Stephen Fryer (Nelson / Marlborough)**.*

***All in favour, Carried***

## **INTRODUCTIONS**

John Mace (President) asked Brent Layton (Chairman) to introduce all the Swimming New Zealand Board Members, giving a brief history on each.

Brent Layton congratulated Simon Perry on his election to the Board Anna Tootill on her appointment to the Board by the SNZ Appointments Panel.

Brent Layton also noted Clive Power's resignation as Board member of Swimming New Zealand in May 2015. Brent thanked and congratulated Clive on his contribution to the Board since 2012, and previously on the Independent Working Group Review of Swimming New Zealand.

## **MEMORIAM**

The meeting noted the following members who have passed away since last year's AGM:

- Ian McPhee
- Noel Smith

John Mace (President) gave a brief obituary of Ian and Noel's lives and meaning to Swimming in New Zealand.

*The meeting then observed a moment of silence.*

## **2. CONFIRMATION OF MINUTES**

### **2014 AGM Minutes on 28 September 2014**

John Mace (President) asked that the minutes of the 2014 Annual General Meeting of Swimming New Zealand held Sunday 28 September 2014 be adopted as a true and correct record but asked if there was any discussion on them first.

*Moved by **Jeannie Sibun (Counties Manukau)**, seconded by **Willem Coetzee (Auckland)** that the Minutes of the Annual General Meeting of Swimming New Zealand held 28 September 2014 are a true and correct record.*

***All in favour, Carried***



### 3. REPORTS

John Mace (President) received reports from Chair and CEO of Swimming New Zealand.

- Brent Layton gave the Chair Report.
- This was followed by Christian Renford who gave the CEO Report.

#### **Motion**

John Mace asked that the Chair and CEO Reports be adopted as a true and correct record.

*Moved by **Stephen Fryer (Nelson/Marlborough)**, seconded by **Mark Berge (Wellington)**, that the 2015 Annual Report of Swimming New Zealand be adopted as a true and correct record.*

**All in favour, Carried**

### 4. FINANCIALS

John Mace (President) received the 2014/15 Financial Statements.

***Willem Coetzee (Auckland)** moved that the financial report be received, seconded by **Wayne Rollinson (Canterbury West Coast)***

Geoff Brown (Chair Audit & Risk) spoke about the Accounts – giving a brief overview of the financials.

***Mark Berge (Wellington)** moved to adopt the 2014/15 Financial Statements, seconded by **Dianne Farmer (Manawatu)***

**All in favour, Carried**

***Geoff Brown, (Board)** moved to accept the appointment of Deloitte, Chartered Accountants as SNZ's auditors for the 2015/16 financial year, seconded by **Jeannie Sibun (Counties Manukau)**.*

**All in favour, Carried**

### 5. SWIMMING NEW ZEALAND CONSTITUTION

John Mace (President) asked Brent Layton (Chairman) to move the motion to amend the Swimming New Zealand Constitution as proposed by the Board, giving a brief overview of the consultation process with Regional Associations.

*Moved by **Brent Layton (Chair)** and seconded by **Dianne Farmer (Manawatu)** to amend the Swimming New Zealand Constitution (August 2014) as proposed by the Board in the Draft Swimming New Zealand Constitution (September 2015)*

John Mace (President) spoke to the Rules changes in numerical order.



<b>Constitution Rule Number</b>	<b>Board Recommendation</b>
Insert a new Rule 15.10	"15.10 Any change to the Constitution or the name of SNZ shall not come into effect unless and until they are approved by the Bureau of FINA"
Delete Rule 15.2 (f), and re-label the subsequent sub-clauses in Rule 15.2.	Rule 15.2 (f) reads "The AGM must be held once every year ... to consider (f) announcement of any new Life Memberships". Section 6.4 of the Constitution covers the process by which Life Memberships are awarded. Rule 15.2 (f) is unnecessary.
Delete Rules 27.1, 27.2, 27.4 and 27.5.	Rule 27 contains provisions to deal with the transition to the Constitution adopted in 2012. The four provisions proposed to be repealed are no longer required now that the transition has been effectively achieved.

John Mace confirmed that the motion will require 50% of the votes in attendance at the meeting in order to pass.

The vote on this motion will be by display of voting cards. John Mace asked each region in turn to indicate its vote by a show of cards;

***All in favour, Carried***

## **6. ITEM OF BUSINESS AS NOTIFIED UNDER RULE 15.3**

Item of business notified by Swimming Canterbury West Coast, contributions to the NZ Swimming Trust. **Wayne Rollinson (Canterbury West Coast)** spoke to the motion to see funding from regions to the NZ Swimming Trust increased overall and an equitable system for doing so put in place.

*Moved by **Wayne Rollinson (Canterbury West Coast)** and seconded by **Mark Berge (Wellington)** that all regions make an annual contribution to the NZ Swimming Trust of not less than \$1 for every registered competitive swimmer.*

John Mace confirmed that the motion will require 50% of the votes in attendance at the meeting in order to pass.

The vote on this motion will be by display of voting cards. John Mace asked each region in turn to indicate its vote by a show of cards;

***All in favour, Carried***



John Mace (President) suggested that the NZ Swimming Trust consult with Regions and Swimming NZ to determine the preferred method to collect the annual contribution.

## **7. PRESENTATIONS**

### 7.1 High Performance

Katie Sadleir (Acting High Performance Director) was introduced and gave an update on the High Performance Strategy and what it meant with upcoming changes and plans.

### 7.2 Swimming New Zealand Awards

John Mace (President) then requested Brent Layton (Chair) to announce the SNZ Awards. The President then presented the following awards which were approved by acclamation:

#### **Service Awards**

1. Sharon Arlidge	Taranaki
2. Trudi Astwood	Hawkes Bay / Poverty Bay
3. Mark Berge	Wellington
4. Peter Burgon	Canterbury West Coast
5. Tim Draisey	Auckland
6. Greg Forsythe	Wellington
7. Jacqui Forsythe	Wellington
8. Carlrine Gillespie	Northland
9. Glen Hamblyn	Auckland
10. Claudia Hill	Auckland
11. Jennifer Carol Jones	Canterbury West Coast
12. Matt Meehan	Wellington
13. Hula Roera Mikara	Canterbury West Coast
14. Graham Seagull	Wellington
15. Russel Strange	Waikato
16. Valerie Strange	Waikato
17. Sandra Turner	Wellington
18. Stuart Woods	Waikato

#### **Honours Awards**

1. Daphne Loader	Otago (Awards Committee Nomination)
2. Shona Martin	Hawkes Bay / Poverty Bay

John Mace (President) also noted Brent Layton was not standing for re-election as a Board member of Swimming New Zealand. John thanked and congratulated Brent on his enormous contribution to the Board since 2012, and the successful implementation of the recommendations from the Independent Working Group Review of Swimming New Zealand. John then presented Brent with a framed certificate acknowledging his contribution to Swimming New Zealand and also presented Brent with a carved replica of a Maori Toki explaining its symbolism.



## **8. ELECTION OF PRESIDENT**

Brent Layton (Chair) noted that John Mace will conclude his third consecutive term as SNZ President and as such is ineligible for re-election by members at the 2015 AGM. Brent thanked and congratulated John on his support of the Board and representation of the sport whilst President since 2012.

The nomination of Lesley Huckins was explained by the Brent Layton (Chair).

**Brent Layton (Chair)** moved to accept Lesley Huckins as the Swimming New Zealand President, seconded by **Carlrine Gillespie (Northland)**.

**All in favour, Carried**

Brent Layton congratulated Lesley Huckins on her appointment and invited her to the Board table where Lesley verbally accepted her position as President.

## **9. GENERAL BUSINESS**

No items were raised.

## **10. CLOSE OF MEETING**

John Mace then declared the 125<sup>th</sup> Swimming New Zealand Annual General Meeting closed at 2.55pm.

